

**Oneida County Commission on Aging Meeting Minutes**  
**Nokomis Town Hall, Nokomis, WI**  
**May 17, 2006**

**Present:** Judy Dern, Guy Hansen, Mary Martin, Matt Matteson, Janice Miller, Carol Pederson, Jeanette Pederson, Carol White, Peter Wolk

**Absent with notice:** Doug Hall, Catherine Parker, Sonny Paszak, Bill Schell

**Staff Present:** Dianne Jacobson, Stephanie Schroeder

**Call to order:** Chairman Matteson called the meeting to order at 10:00 a.m. at the Nokomis Town Hall. It was noted that the meeting was properly posted and the media notified.

**Agenda:** Motion by C. White to approve the agenda, second by J. Dern. Motion carried.

**Guests Present:** None

**Election of Officers for Term May 2006-April 2007:**

D. Jacobson conducted elections for Chairperson for the term of May 2006 through April 2007.

Chairperson: Motion by M. Martin to nominate M. Matteson. No other nominations were made. Motion by C. Pederson to close nominations. Second by J. Pederson. Motion carried on unanimous ballot.

M. Matteson took over conducting the meeting.

1<sup>st</sup> Vice Chairperson: Motion by C. Pederson to nominate M. Martin. No other nominations were made. Motion by J. Miller to close nominations. Second by J. Dern. Motion carried on unanimous ballot.

2<sup>nd</sup> Vice Chairperson: Motion by G. Hanson to nominate S. Paszak. No other nominations were made. Motion by J. Pederson to close nominations. Second by C. White. Motion carried on unanimous ballot.

Secretary/Treasurer: Motion by M. Martin to nominate G. Hansen. No other nominations were made. Motion by C. Pederson to close. Second by J. Miller. Motion carried on unanimous ballot.

NAAA Board Member Alternate NAAA Advisory Council Member: Motion by J. Dern to nominate S. Paszak. No other nominations were made. Motion by M. Martin to close. Second by J. Pederson. Motion carried on unanimous ballot.

NAAA Advisory Council Member and Alternate NAAA Board Member: Motion by J. Miller to nominate M. Martin. No other nominations were made. Motion by C. White to close nominations. Second by C. Pederson. Motion carried on unanimous ballot.

**Minutes of April 20, 2006:** Motion by G. Hansen to approve the minutes of the April 20, 2006 meeting, second by J. Dern. Motion carried.

**Date of next meeting:** The next meeting will be held at 1:30 p.m. at the Oneida Co. Sr. Center on June 15, 2006.

**Comments:** None

**Vouchers and Bills:** Motion by M. Martin to approve payment of all vouchers and bills as presented, second by G. Hansen. Motion carried.

**Line Item Transfers:** As United Way did not reach their projected goals this year their donation to the meal program was reduced by \$60. Consequently, line item transfer 1 in the amount of \$60 is to amend funding to the current budget to reflect that decrease. Line item transfer 2 in the amount of \$242 is to increase USDA funding for congregate meals and transfer 3 in the amount of \$3,970 to increase USDA funding for home delivered meals. Motion by J. Miller to approve the line item transfers as listed above for a total of \$4,272, second by C. White. Motion carried.

## Monthly Reports

**Aging Unit Budget:** Report reviewed. D. Jacobson encouraged any COA members with questions regarding the monthly financial report to notify her or Linda McKenzie (Account Clerk) prior to the COA meeting so a response can be made at the meeting. It was suggested that D. Jacobson and M. Matteson meet with M. Sorenson, (Finance Dept.) to review the Lakeland Center's Financial Report and draft a letter to the Lakeland Center to query where the funding they receive from Oneida County Dept. on Aging is represented as their current format is not clear. Motion by J. Dern that M. Matteson and D. Jacobson meet with the Lakeland Center Director and Board Chair to discuss their financial report, 2<sup>nd</sup> by C. White. Motion carried.

**Transportation:** Report reviewed. A comparative chart of escort ride history for the last several years was distributed. A spike in 2003 was probably due to a couple of people that needed consecutive medical rides to Wausau.

**Nutrition:** Report reviewed. Three Lakes had the highest average meal donation last month at \$3.36 and Lakeland the lowest at \$2.01. There were no great changes in average meals served for all sites from last year to this year.

**NAAA:** On the national level the NAAA set priorities for the Older Americans Act Reauthorization 2006 to include community preparedness for the aging population, permanently establishing Aging and Disability Resource Centers, strengthening disease prevention and health promotion and adequate authorized funding levels. On the state level, a Medicare Part D Watch has been formed, including the Wisconsin Attorney General in an effort to combat the growing number of Medicare Part D scams and coverage problems affecting seniors who have enrolled or are trying to enroll in the federal government's new prescription drug program.

**Senior Center Advisory Committee:** Report reviewed. It was noted that annual Senior Center rummage sale netted almost \$2,400 this year.

Motion by G. Hansen to approve the monthly reports as presented, second by J. Miller. Motion carried.

**Tri-County Falls Prevention Grant:** Topic featured in the Director's Report. The Falls Prevention Project grant was awarded to Forest, Vilas and Oneida Counties and will be meeting on Monday, May 22<sup>nd</sup>. A portion of the money will be used for proper installation of grab bars. The program will probably be managed out of the OCDOA office and therefore desk space will need to be provided.

**Provider Reporting:** Issue covered re: Lakeland Center's budget report.

**Nutrition Bid Process:** D. Jacobson proposed a Nutrition Bid Sub-Committee be formed to review nutrition bid guidelines. Committee will be the same persons as last fall: C. White, J. Dern, S. Paszak, M. Matteson. Motion by J. Miller to appoint the same Nutrition Bid Sub-Committee as last fall, second by M. Martin. Motion carried.

**Director's Report:** Report reviewed. The facility subcommittee will review the Request for Proposals to contract with a professional firm for a formal needs assessment once it is received. The new Resource Directory will be distributed at the next regular COA meeting. A new housing chart was utilized to more easily show the different levels of housing. There were also some testimonials used on page 23 from the Benefit Specialist evaluations. Also, there is an OCDOA ad on the Rhinelander Daily News website and in the last 12 months there were 834 "click hits" on that ad.

**Out-of-county Travel:** D. Jacobson to attend WAAUD meeting in Stevens Pt. on June 16<sup>th</sup>. Motion by M. Martin to approve the out-of-county travel, second by J. Dern. Motion carried.

**Public Comment:** Request by J. Miller that a certificate of appreciation be sent to P. Peters for service on the COA.

**Adjournment:** Motion by C. White to adjourn at 11.45 a.m. second by J. Miller. Motion carried.

Respectfully submitted by,

Stephanie Schroeder

Mary Martin, Secretary